

No. 17-23/2016-GDS-Vol-(IV)
Government of India
Ministry of Communications
Department of Posts
(GDS Section)

Dak Bhawan, Sansad Marg,
New Delhi - 110001

Dated:08.04.2020

To

All Chief Postmasters General/ Postmasters General
The Director PTCs Saharanpur/Darbhanga/Guwahati/Vadodara/
Mysuru/Madurai.

**Subject : Standard format for issue of offer of engagement (Provisional),
order of Provisional Engagement and Final Engagement order
for engagement to the GDS posts.**

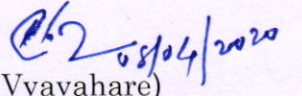
The undersigned is directed to refer to para 5(b) (ix) of minutes of 8th meeting of the Postal Service Board for the year 2018 regarding preparing a Standard Format for issue of offer of engagement (Provisional), order of Provisional Engagement and Final Engagement order for engagement to the GDS posts.

2. The Competent Authority has approved separate Standard Formats for issue of offer of engagement (Provisional), order of Provisional Engagement and Final Engagement order for engagement to the GDS posts as given in Annexure-I, II and III.

3. The above prescribed separate Standard Format for issue of offer of engagement (Provisional), order of Provisional Engagement and Final Engagement order for engagement to the GDS posts may be circulated to all concerned. The concerned engaging authorities to ensure to follow

strictly the standard format while issuing of engagement order to GDS under proper designation.

4. Hindi version will follow.


(S.B. Vyavahare)

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Encls: As above

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