

**GOVERNMENT OF INDIA/BHARAT SARKAR
MINISTRY OF RAILWAYS/RAIL MANTRALAYA
(RAILWAY BOARD)**

No.E(NG)I-2006/TR/6.

New Delhi, dated 21-04-2006.

The General Manager (P)
All Indian Railways and PUs
(As per standard list)

Sub: Inter-Railway and Intra-Railway transfers on mutual exchange.

As the Railways are aware in terms of extant procedure in vogue vide para 310 of Indian Railway Establishment Manual, Vol.I, 1989, transfers on the basis of mutual exchange are allowed with now loss or minimum loss of seniority. Instances have come to notice where employees make request for such mutual exchange transfer and later on backout when orders are issued and even after one of the two employees gets relieved to join the new place.

3. Board have reviewed the matter and decided that as mutual transfers are ordered with the consent of both the parties, it should be made clear right at the time of forwarding applications for mutual transfer that no request for backtracking from the mutual exchange arrangement will be entertained under any circumstances. Strict adherence to this procedure may please be ensured.

Please acknowledge receipt.

(J.S.Gusain)
Director Estt.(N)
Railway Board