

FAQ

1. How to apply for the post?

The detailed Notification and link for applying online is available at the website viz. www.dopmah.in

2. Can a candidate who is awaiting final result apply for the post?

A candidate must have passed the qualifying Matriculation examination as on closing date of online Registration.

3. A candidate who passed out from distance education, can apply for this job?

A candidate must have passed the qualifying Matriculation examination from a Recognized Board.

4. What is the crucial date for determining age limit?

Closing date of online registration i.e. 18th Feb, 2015.

5. For PH (physically handicapped) candidate what is the Age Relaxation?

For OC candidate: 27 years + 10 years, for OBC candidate: 30 years +10 years, for SC/ST candidate: 32 years +10 years.

6. Whether NOC has to be produced by the candidates from PSUs/ Govt. Departments, at the time of registration?

NOC will be asked from the selected candidates at the time of joining the post.

7. Whether SC/ST/OBC caste certificate in the State Government Proforma allowed?

No, SC/ST/OBC caste certificate should be in the format prescribed for employment under the Government of India & issued by the competent authority. Please refer to notification.

8. Can an Ex-serviceman get any age relaxation?

Yes, as per rules of Government of India.

For OC Candidate, His/her Actual Age (minus) Number of Years served in armed forces ≤ 30 years.

For OBC Candidate, His/her Actual Age (minus) Number of Years served in armed forces ≤ 33 years.

For SC/ST Candidate, His/her Actual Age (minus) Number of Years served in armed forces ≤ 35 years.

9. I am not residing in Maharashtra. Can I apply for the post in Maharashtra Postal Circle?

Yes. The Aptitude Test for 100 marks will be conducted in centres identified by the department in Maharashtra. Out of 100 marks, Questions for 25 marks will be set in Marathi & Konkani. Kindly refer to Pattern and syllabus for the examination in Notification.

10. I am not residing in Maharashtra. Can I pay the fees in any Post Office in India?

No. Payment should be made only in the identified Post Offices having e-Payment facility, in Maharashtra Postal Circle. The list is provided in the website.

11. I am unable to complete the Application. It comes out and gives message.

You are either "Not Eligible to Apply according to criteria in notification" or "the inputs are not filled properly".

Please read the message carefully & Retry the Registration. For more help please click on the "Instruction" tab and fill the form for a resolution.

12. What to do if photograph and signature are not getting uploaded?

Please check the size of photograph (10 to 20 KB) and signature (5 to 10 KB) and format of files must be JPG or JPEG.

13. Can the photograph and signature be uploaded at the time of downloading admit card?

No, the photograph and signature are to be uploaded at the time of registration only.

14. I have printed the Challan. Where do I deposit the FEE and by when it can be deposited?

You can pay your FEE in CASH at the identified Post offices with E-Payment facility listed on the Home Page of www.dopmah.in can be paid within 3 days from the last date of Registration i.e. it should be paid on or before 21st Feb, 2015.

15. After payment of Fee at Post Office, how do I update my payment information?

Click Login in the website and input the fields, as required. With reference to the Payment receipt issued by the Post Office, You are required to update the following:

1. Postman/Mail Guard Exam Receipt No

16. If the print out of the payment challan could not be taken after registration, can it be taken out at a later date?

Yes. The print out of the payment challan can be taken at a later date on "Login" and input the fields , as required. This option will be available only till the date mentioned in the notification.

17. Whether the registration number can be viewed again if the same has not been noted down at the time of submission of application.

Yes. The same can be retrieved from the email & SMS sent to you at the time of Registration.

18. Whether educational / community certificates are required to be attached along with registration?

No. Supported certificates are not required to be attached along with registration. These certificates will be verified for the selected candidates after the declaration of result.

19. Whether a candidate can register again if he has given any wrong information previously?

No. Once submitted, no changes can be made at any stage.

20. What is FEE to be paid?

Please refer to Notification. Payable Amount is either Rs. 100/- or Rs. 500/- and is printed on the FEE Challan.

21. Will Admit Card in hardcopy be sent to me by post?

No. Only softcopy of Admit Card should be downloaded from the website using Registration number and input the fields, as required. Please visit the website regularly for updates.

22. What is the model of written examination? Please give some selective book?

Written paper will consist of multiple choice objective type questions and will be OMR based. No specific book is recommended. Kindly refer to Pattern and syllabus for the examination in Notification.

23. What is the syllabus?

Please refer to Notification.

24. What should I do if there is lot of delay in accessing the page?

Speed for Registration of On-Line Application on Internet, is based on various factors like Internet Speed, large number of candidates trying to register the application at the same time etc. Therefore if you are not able to get the pages for registration immediately, please retry after a gap of 15 minutes or during off-peak hours during the night.

25. How do I know that my application is registered?

Successful Registration is indicated by the Page displayed after clicking the Submit Button indicating the generated "REGISTRATION NO." The same will be sent through an email to email ID & SMS to mobile number of the candidate given in the application.

26. I did not receive the email intimation for registration of my application?

"REGISTRATION NO." is sent by auto-response confirmation emails. Delivery of these emails purely depends upon the correctness of E-Mail ID provided, Policy of your E-Mail Service Provider to accept and Divert such emails under Bulk or Spam Mails or bounce back such mails without accepting it due to heavy number of emails generated by our Applications. In case of Govt. /official /company Email Ids, delivery is controlled by your Company Policies. Therefore, please do not expect replies from us, if you do not receive such confirmation/auto-response Emails. "REGISTRATION NO." is also sent by SMS to mobile number of the candidate given in the application. For the problem of service provider, department shall not be responsible for non-receipt of email / SMS.